



TARGETED LOCAL HIRE PROGRAM CITY OF LOS ANGELES

Request for Job Preference Update

CANDIDATE INFORMATION (all fields required)

First Name:		Last Name:		Middle Initial:	
Phone No.		Address:			
E-mail:					

* Updates to your contact information must be made online at governmentjobs.com only. This information is being collected on this form for identification purposes only.

JOB PREFERENCES

<p>1. Please select your job interests (select <u>all</u> that apply):</p> <p><input type="checkbox"/> Clerical/Customer Service <input type="checkbox"/> Mechanical</p> <p><input type="checkbox"/> Custodial Services <input type="checkbox"/> Performing manual and clerical work in ordering and keeping track of supplies and equipment which may include assembling, making minor repairs, and maintenance to tools and equipment</p> <p><input type="checkbox"/> *Driving an automobile delivering and picking up mail, supplies, and department materials; and performing routine clerical, messenger, and stockroom duties. <input type="checkbox"/> Providing care for animals in shelters, including cleaning and caring for sick animals in undesirable conditions</p> <p><input type="checkbox"/> Gardening and Landscape <input type="checkbox"/> *Door-to-door inquiring for current dog & horse licenses, collecting license fee payments, verifying current rabies vaccinations and sterilization of dogs, reconciles and balances daily collections</p> <p><input type="checkbox"/> Maintenance and Construction</p> <p><input type="checkbox"/> *Street Repair / Construction</p> <p style="text-align: center; color: red;">* I understand that I must have a valid California driver's license at the time that I am hired to perform this work.</p>
<p>2. Please select all work environments you're willing to work (select <u>all</u> that apply):</p> <p><input type="checkbox"/> working indoors <input type="checkbox"/> working outdoors <input type="checkbox"/> performing physical labor</p> <p><input type="checkbox"/> operating a vehicle (<u>and</u> has a valid driver's license)</p>
<p>3. Please select your geographic/work location preferences (select <u>all</u> that apply):</p> <p><input type="checkbox"/> Downtown <input type="checkbox"/> Harbor/San Pedro <input type="checkbox"/> San Fernando Valley <input type="checkbox"/> LAX/Westchester</p> <p><input type="checkbox"/> East Los Angeles <input type="checkbox"/> South/Central Los Angeles</p>
<p>4. Please select your work shift preferences (select <u>all</u> that apply):</p> <p><input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Late Night <input type="checkbox"/> Weekends</p>

Please update my job preferences on my Targeted Local Hire Program application as I have indicated above, effective immediately.

CANDIDATE SIGNATURE _____

DATE _____

HOW TO SUBMIT THIS FORM

Email or fax this form to LA Local Hire.

EMAIL: lalocalhire@lacity.org

FAX: 213-473-9313