

**MEETING OF THE
TARGETED LOCAL HIRE WORKING GROUP**

AGENDA

Tuesday, August 2, 2016

1:00 p.m.

**Personnel Department Medical Services
520 E Temple St. Training Rooms A and B
Los Angeles, CA 90012**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, with notice of 72 hours, will provide reasonable accommodation (assistive listening devices, sign language interpretation, and translation services) to ensure equal access to its programs, services and activities.

INTRODUCTION

- (1) Call to Order**
- (2) Public Comments**

ADMINISTRATIVE ITEMS

- (3) Minutes** – Recommendation to approve the minutes of the June 28, 2016 meeting of the Targeted Local Hire Working Group.
- (4) Report back from the Governance Subcommittee** – The Governance Subcommittee will announce the names of the four (4) Working Group members that were not identified during the previous meeting of the Targeted Local Hire Working Group.
- (5) Report back from the Los Angeles Regional Initiative for Social Enterprise (LA RISE)** – The Economic and Workforce Development Department will present on LA RISE and its implications on the Targeted Local Hire Program.
- (6) Report back from Staff Regarding Part-Time Positions and Vacancies** – Staff will provide an update on the number of part-time positions and vacancies.
- (7) Staff Reports** – Recommendations to receive, approve, and file three (3) reports from staff regarding (a) Classifications for use in the Targeted Local Hire Program; (b) Employment timelines for the Program; (c) Referral to Departments Procedures.
- (8) Report back from the Outreach Subcommittee** – The Outreach Subcommittee will present an update regarding its efforts to identify potential local agencies that may serve as partners in the Targeted Local Hire Program.
- (9) Update from staff regarding the Targeted Local Hire Working Group Database** – Staff will provide an update on the status of the Targeted Local Hire Program website and database to track applicants, including a discussion on the type of standardized data that will be tracked.
- (10) Update on efforts related to Mayor Garcetti's Executive Directive No. 15** - A video will be presented where Ms. Wendy G. Macy, General Manager of the Personnel Department, and Mr. Ted Ross, General Manager of the Information Technology Agency, encourage all General Managers or Department Heads to incorporate the Targeted Local Hire Program into their Succession Plans.

CONCLUDING ITEMS

- (11) Request for Future Agenda Items**
- (12) Future Meeting Dates**
- (13) Adjournment**