

**MEETING OF THE
TARGETED LOCAL HIRE WORKING GROUP**

AGENDA

Wednesday, August 31, 2016

1:00 p.m.

**Personnel Department Medical Services
520 E Temple St. Training Rooms A and B
Los Angeles, CA 90012**

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INTRODUCTION

- (1) Call to Order** - Roll call to establish a quorum.
- (2) Public Comments**

ADMINISTRATIVE ITEMS

- (3) Minutes** – Recommendation to approve the minutes of the August 2, 2016 meeting of the Targeted Local Hire Working Group.
- (4) Report back from the Governance Subcommittee** – The Governance Subcommittee will announce the name of the one (1) Working Group member that was not identified during the previous meeting of the Targeted Local Hire Working Group.
- (5) Staff Reports** – Recommendations to receive, approve, and file two (2) reports from staff regarding (16-01) Classifications for use in the Targeted Local Hire Program and (16-02) Employment timelines for the Program.
- (6) Report back from Staff Regarding Part-Time Positions and Vacancies** – Staff will provide an update on the number of part-time positions and on the status of Departments who have submitted their strategies to incorporate the Targeted Local Hire Program into their Succession Plans.
- (7) Report back from the Outreach Subcommittee** – The Outreach Subcommittee will present an update regarding its efforts to identify potential local agencies that may serve as partners in the Targeted Local Hire Program.
- (8) Update from staff regarding the Targeted Local Hire Working Group Database** – Staff will provide an update on the status of the Targeted Local Hire Program website and database to track applicants, including a discussion on the type of standardized data that will be tracked.

CONCLUDING ITEMS

- (9) Request for Future Agenda Items**
- (10) Future Meeting Dates**
- (11) Adjournment**